

Winkleigh Parish Council

NOTICE OF ANNUAL GENERAL MEETING

WEDNESDAY, 28th MAY 2025 at 7.30 pm

To be held in Winkleigh Community Centre, Castle Street, Winkleigh

All members of the Council are hereby summoned to and resolving the business to be transacted at the meeting as set out below.

Members of the press and public are welcome to attend the meeting.

AGENDA

Members 8 Quorum 4 Vacancies 3

- 01.05.25 **Welcome by the Chair.**
- 02.05.25 **Election of Chair and signing of Declaration of Acceptance of Office.**
- 03.05.25 **Election of Vice-Chair and signing of Declaration of Acceptance of Office.**
- 04.05.25 **The Chair will open the meeting and receive apologies of absence.**
- 05.05.25 **Co-option of a new Councillor**
(The Council will adjourn to discuss and vote)
- 06.05.25 **Election of new Councillor and signing of Declaration of Acceptance of Office.**
- 07.05.25 **To receive declarations of interest**
a) Councillors to declare any personal interest in any items on the agenda
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
c) Dispensations granted.
- 08.05.25 **Reports:**
6.1 County Councillor's Report
6.2 District Councillor's Report
6.3 Police Advocate
- 09.05.25 **Public Participation**
This section of the proceedings shall be limited to 15minutes. Members of the public may raise any matters relating to an item that appears on the agenda. Responses may not be made by members of the council at this time and the matter may be referred to at the appropriate point of the agenda, or deferred for consideration at a later meeting, or noted by the council.
- 10.05.25 **To receive and approve the Minutes of the meeting held on 23rd April 2025**

11.05.25 **Matters Arising**
To discuss any matters arising from the Minutes for the previous Meeting(s) not covered in this agenda.

12.05.25 **Planning**

To note planning applications, comments and decisions since the last meeting.

To receive a report from the Planning Sub-Committee.

NEW PLANNING APPLICATIONS

Application Ref: 1/0365/2025/FUL
Proposal: Erection of warehouse, access and yard
Applicant: Southwest Fixings Ltd
Land At Grid Reference [263321 108895](#), Winkleigh, Devon
Submission of observations required by: 7th June 2025

DECISIONS BY TORRIDGE DISTRICT COUNCIL PLANNING DEPT.

1. Decision Notice issued 14th May 2025
- application was granted permission in respect of :
Application Ref: 1/0322/2024/OUT
Proposal: BT Autos – Outline application for 6no. dwellings with all matters reserved except access.

(ii) To note planning notices received since the Agenda preparation

a) New and Decisions

13.05.25 **To receive updates and report from the People Services Committee**

14.05.25 **Finance**
a) To agree and approve the Schedule of Payments.
b) To agree and approve the Bank reconciliation to 30th April 2025
c) To receive the Accounts and Budget update for 30th April 2025
d) Update concerning the additional signatory to the Parish Council's Bank Account.
e) To receive and approve the Summary of Receipts & Payments for the year ended 31st March 2025
f) Cllr Goldsworthy to present update concerning IT costings.
g) Defibrillator Agreement

15.05.25 **To receive Report from Finance and Governance Committee:**

16.05.25 **To receive Report from the Parish Environment Committee**

The following items also to be considered:

a) Bungalow maintenance update
b) Cemetery - consider Cllr Warner's proposed Funeral Directors instructions.

17.05.25 **S106 Issues**

- a) BT Autos – Planning Permission – Agreement 15th April 2025
- b) Update concerning bench application in play area - Westcots Drive

18.05.25 **Parish Council Vacancies – Update**

19.05.25 **Street Safety Group Report: Community Infrastructure Updates and Action items.**

To receive and consider report updates and consider the following specific subjects:

- a) 20mph Zone for Winkleigh – update
- b) Review of traffic management and signage for HGVs in the village.
- c) Zebra Crossing Mid Devon Motors - update
- d) Winkleigh Speed Gun – update

20.05.25 **Paths and By-ways Report**

To receive and consider report and updates.

21.05.25 **Parish Matters**

- a) TDC - Street Cleaner update
- b) Update regarding Children's Play parks
- c) To discuss large vehicle access and signage on village roads.
- d) Community minibus.
- e) ESMG update
- f) Update and potential actions concerning property in Eggesford Rd.

22.05.25 **A.O.B.**

Exempt Session

Confidential Matters (Part II) Public Bodies (Admission to Meetings) Act 1960 S1(2)

The public and press are requested to leave the meeting if matters are decided to be discussed under this section.

Date of Next Meeting:

- Wednesday, 25th June 2025

Signed: *L Moore*

Dated: 21st May 2025

Clerk to Winkleigh Parish Council

Email: clerk@winkleighpc.org