

Winkleigh Parish Council

NOTICE OF FULL COUNCIL MEETING

WEDNESDAY, 22nd JANUARY 2025 at 7.30 pm

To be held in Winkleigh Community Centre, Castle Street, Winkleigh

All members of the Council are hereby summoned to and resolving the business to be transacted at the meeting as set out below.

Members of the press and public are welcome to attend the meeting.

AGENDA

Members 8 Quorum 4 Vacancies 2

- 01.01.25 **The Chairman to open the Meeting and receive apologies for absence.**
- 02.01.25 **To receive declarations of interest**
a) Councillors to declare any personal interest in any items on the agenda
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
c) Dispensations granted.
- 03.01.25 **Chair to declare meeting suspended for receipt of outside reports and public participation**
- 04.01.25 **County Councillors Report** – Cllr. Andrew Saywell
05.01.25 **District Councillors Report** – Cllr. Simon Newton
06.01.25 **Police Representative Report** – PCSO Sandra Brown
- 07.01.25 **Public Participation**
This section of the proceedings shall be limited to 15minutes. Members of the public may raise any matters relating to an item that appears on the agenda. Responses may not be made by members of the council at this time and the matter may be referred to at the appropriate point of the agenda, or deferred for consideration at a later meeting, or noted by the council.
- 08.01.25 **To receive and approve the Minutes of the meeting held on 23rd October 2024 and 27th November 2024**
- 09.01.25 **Matters Arising**
To discuss any matters arising from the Minutes for the previous Meeting(s) not covered in this agenda:

10.01.25 **Planning**

(i) To note planning applications, comments and decisions since the last meeting. To receive a report from the Planning Sub-Committee concerning the following Planning Applications:

Application Ref: 1/0985/2024/FUL

Proposed: Use of retail unit as residential and alteration and refurbishment of existing shop front to window. Location: Rostherne, Fore Street, Winkleigh, Devon

Application Ref: 1/0936/2024/COUPD

Proposal:

Withdrawn awaiting a noise impact assessment from the Environment team

Application Ref: 1/0119/2024/DIS

Proposal: Discharge of condition (10) lighting of Planning approval 1/1207/2023/FUJM: Location Land at Grid Reference 263212 108395 Chulmleigh Road Winkleigh Devon

Application Ref: 1/0010/2025/AGMB

Proposal: Prior notification for the change of use of agricultural building to 1 no. dwelling house and associated building operations under Class Q. Location: Agricultural Building at Grid Reference 263359 108381, Winkleigh.

(ii) To note planning notices received since the Agenda preparation

11.01.25 **Finance**

- a) Schedule of Payments and Receipts since last Meeting
- b) To agree and approve the Bank reconciliation to 31st December 2024
- c) To receive the Accounts and Budget update to the period 31st December 2024

12.01.25 **To receive Report from Finance and Governance Committee:**

- a) To receive and note the latest information on the accounts and the expected outcome for the year to 31st March 2025
- b) To review the current status of the financial reserves and determine if and what any changes required in 2025
- c) To determine the Precept required by the Parish Council, in order to be submitted to TDC 23rd January 2025.
- d) To discuss Grant applications received and approval thereof.

13.01.25 **To receive Report from the Parish Environment Committee**

- a) Representatives on outside bodies Reports/updates
- b) Cemetery and Bungalow Group Report:
- c) Burial book and records

- 14.01.25 **S106 Issues**
- 15.01.25 **Parish Council Vacancies – Update and Action ref Co-option**
- 16.01.25 **Street Safety Group Report: Community Infrastructure Updates and Action items:**
- a) Dog Poo bins – locations and repositioning
 - b) Hatherleigh Road/Townsend Hill update.
 - c) Eggesford Station, Chulmleigh
 - d) Walking and Speed signs
 - e) Any other items from the Report
- Action Items:**
- a) Consideration of the adoption of the community car park
 - b) Discussion regarding remedial actions for the drain at the bottom of the Church steps
 - c) Update on the replacement of the bus shelter on Main Road, including specifications and budget considerations.
- 17.01.25 **Paths and By-ways Report**
- To receive and consider report and updates.
- 18.01.25 **Parish Matters**
- Remembrance Service 2025 - 80th Anniversary
- 19.01.25 **Receive updates and reports from the People Services Committee**
- a) Update regarding Business Breakfast held on 14th January 2025
 - b) Distinctly Winkleigh advertising,
 - c) Community Awards update
 - d) Christmas Fair
- 20.01.25 **To review and agree the Parish Council Meeting dates for 2025 for public display.**
- 21.01.25 **A.O.B.**

Date of Next Meeting: Wednesday, 26th February 2025 at 7.30 pm

Close of Meeting Part 1

The Public and Press are requested to leave the Meeting.

Signed: *L Moore*

Dated: 15th January 2025

Locum Clerk to Winkleigh Parish Council

Email: clerk@winkleighpc.org

PART II

II20.01.25 To review the Winkleigh Parish Council website, emails and data backup policies including HiDrive systems

II21.01.25 Employment:

- **Update by Locum Clerk**
- **Parish Clerk vacancy – applications received.**
- **Supplementary matters**

II 22.01.25 Court Case – progress and strategy update