

Winkleigh Parish Council

NOTICE OF FULL COUNCIL MEETING

WEDNESDAY, 26th MARCH 2025 at 7.30 pm

To be held in Winkleigh Community Centre, Castle Street, Winkleigh

All members of the Council are hereby summoned to and resolving the business to be transacted at the meeting as set out below.

Members of the press and public are welcome to attend the meeting.

AGENDA

Members 8 Quorum 4 Vacancies 3

- 01.03.25 **The Chairman to open the Meeting and receive apologies for absence.**
- 02.03.25 **To receive declarations of interest**
a) Councillors to declare any personal interest in any items on the agenda
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
c) Dispensations granted.
- 03.03.25 **Chair to declare meeting suspended for receipt of outside reports and public participation**
- 04.03.25 **County Councillors Report** – Cllr. Andrew Saywell
05.03.25 **District Councillors Report** – Cllr. Simon Newton
06.03.25 **Police Representation**
- 07.03.25 **Public Participation**
This section of the proceedings shall be limited to 15minutes. Members of the public may raise any matters relating to an item that appears on the agenda. Responses may not be made by members of the council at this time and the matter may be referred to at the appropriate point of the agenda, or deferred for consideration at a later meeting, or noted by the council.
- 08.03.25 **To receive and approve the Minutes of the meeting held on 26th February 2025**
- 09.03.25 **Matters Arising**
To discuss any matters arising from the Minutes for the previous Meeting(s) not covered in this agenda.

10.03.25 **Planning**

(i) To note planning applications, comments and decisions since the last meeting.

To receive a report from the Planning Sub-Committee concerning the following Planning Applications:

Application Ref: 1/0004/2025/FULM|

Part Retrospective application for the change of use of site to Sui Generis and erection of shop unit, catering van, field shelters and replacement cafe building

Applicant: Woolley Animals

Location Venton Farm, Winkleigh, Devon, EX19 8AN

Submission of observations required by: 31st March 2025

Application Ref: 1/0202/2025/COUP

Prior notification for the change of use from commercial, business and service (Class E) to 1no.dwellinghouse (Class C3) (Schedule 2, Part 3, Class MA) – Mrs Tina Brook

Building At Grid Reference 262712 107991 Hatherleigh Road Winkleigh Devon

Submission of observations required by: 3rd April 2025

Decision Notice issued 6th March 2025 - application was refused.

granting permission in respect of:

Application Ref: 1/0087/2025/FUL

Proposal: Erection of 9 holiday cabins with external decking, access bridge, extension to existing internal access road and associated works. (Resubmission of planning application 1/0064/2018/FUL) (Amended Red Edge) (variation of conditions 2 and 4 of planning approval 1/0459/2023/FUL)

Location: Orchard Lakes, Winkleigh

(ii) To note planning notices received since the Agenda preparation

11.03.25 **To receive updates and report from the People Services Committee**

12.03.25 **Finance**

a) Schedule of Payments and Receipts since last Meeting

b) To agree and approve the Bank reconciliation to 28th February 2025

c) To receive the Accounts and Budget update to the period 28th February 2025

d) Addition of Bank Account Signatory - The Parish Council requires the addition of another signatory to the Bank Account. This matter is to be considered and passed by a formal resolution.

13.03.25 **To receive Report from Finance and Governance Committee:**

14.03.25 **To receive Report from the Parish Environment Committee**

The following items also to be considered:

- a) Proposal to authorise work and costs on bungalow
- b) Proposal to appoint Keenors Estate Agents
- c) Access to recent Burials on HiDrive
- d) Report on progress on updating Plot map
- e) Undertakers' responsibilities – maintenance, etc.
- f) Bus Shelter Application
- g) Hollocombe village sign "Two Towers"
- h) Seckington Cross

15.03.25 **S106 Issues**

16.03.25 **Parish Council Vacancies – Update and Action ref Co-option**

17.03.25 **Street Safety Group Report: Community Infrastructure Updates and Action items.**

To receive and consider report updates and consider the following specific subjects:

- a) 20mph Zone for Winkleigh – Map of possible area
- b)** Road Wardens Signs – Report of items and proposed costs
- c) Zebra Crossing Mid Devon Motors – Costs
- d) Speed Gun – purchase costs

18.03.25 **Paths and By-ways Report**

To receive and consider report and updates.

19.03.25 **Parish Matters**

- a) Victory in Europe Day - Commemoration Service 8th May 2025
- b) Airfield Service – November
- c) Weight restrictions and village access
- d) Children's play parks around the village.
- e) Community minibus.

20.03.25 **A.O.B.**

Parish Council Policies and Procedures

Exempt Session

Confidential Matters (Part II) Public Bodies (Admission to Meetings) Act 1960 S1(2)
The public and press are requested to leave the meeting if matters are decided to be discussed under this section.

Date of Next Meeting: Wednesday, 23rd April 2025 at 7.30 pm

Signed: *L Moore*

Dated: 19th March 2025

Locum Clerk to Winkleigh Parish Council

Email: clerk@winkleighpc.org