

# Winkleigh Parish Council

## NOTICE OF FULL COUNCIL MEETING

**WEDNESDAY, 25<sup>th</sup> JUNE 2025 at 7.00 pm**

**To be held in Winkleigh Community Centre, Castle Street, Winkleigh**

All members of the Council are hereby summoned to and resolving the business to be transacted at the meeting as set out below.

Members of the press and public are welcome to attend the meeting.

### AGENDA

Members 8 Quorum 4 Vacancies 3

- 01.06.25      **The Chairman to open the Meeting and receive apologies for absence.**
- 02.06.25      **Co-option of a new Councillor**  
*(The Council will adjourn to discuss and vote)*
- 03.06.25      **Election of new Councillor and signing of Declaration of Acceptance of Office**
- 04.06.25      **To receive declarations of interest.**  
a) Councillors to declare any personal interest in any items on the agenda  
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.  
c) Dispensations granted.
- 05.06.25      **Reports**  
a) **County Councillors Report** - Cllr Cheryl Cottle-Hunkin  
b) **District Councillors Report** - Cllr Simon Newton  
c) **Police Advocate**  
d) **Chairman's Report**
- 06.06.25      **Public Participation**  
This section of the proceedings shall be limited to 15minutes. Members of the public may raise any matters relating to an item that appears on the agenda. Responses may not be made by members of the council at this time and the matter may be referred to at the appropriate point of the agenda, or deferred for consideration at a later meeting, or noted by the council.
- 07.06.25      **To receive and approve the Minutes of the meeting held on 28<sup>th</sup> May 2025**
- 08.06.25      **Matters Arising**  
To discuss any matters arising from the Minutes for the previous Meeting(s) not covered in this agenda.

09.06.25 **Planning**

To note planning applications, comments, and decisions since the last meeting.

To receive a report from the Planning Sub-Committee.

**NEW PLANNING APPLICATIONS**

**Application Ref: 1/0463/2025/FUH:**

**Proposal: Erection of front and rear extensions**

Location: Nutmegs, Eggesford Road, Winkleigh.

Observations by Parish Council to be completed by 30<sup>th</sup> June 2025

**Application Ref: 1/0488/2025/FUL:**

**Proposal: Proposed agricultural worker's Bungalow (Removal of condition 5 of planning approval NN/2214, Agricultural Occupancy condition)**

Location: Thistle Park, Winkleigh, Devon EC19 8DW.

Observations by Parish Council to be completed by 11<sup>th</sup> July 2025

**Application Ref: 1/0489/2025/FUL:**

**Proposal: Proposed agricultural worker's Bungalow (Removal of condition 1 of planning approval NN/2321, Agricultural Occupancy condition)**

Location: Thistle Park, Winkleigh, Devon EC19 8DW.

Observations by Parish Council to be completed by 11<sup>th</sup> July 2025

**DECISIONS BY TORRIDGE DISTRICT COUNCIL PLANNING DEPT.**

**(ii) To note planning notices received since the Agenda preparation**

**a) New and Decisions**

10.06.25 **To receive updates and report from the People Services Committee**  
Also to agree a resolution to support the Grant from Jacqueline Sheppard

11.06.25 **Finance**  
a) Schedule of Payments and Receipts since last Meeting  
b) To agree and approve the Bank reconciliation to 31<sup>st</sup> May 2025  
c) To receive the Accounts and Budget update to 31<sup>st</sup> May 2025

12.06.25 **Audit 2024-25**  
(i) To note the Internal Auditor's Report  
(ii) To approve and sign the Annual Governance Statement  
(iii) To approve and sign the Accounting Statement  
(iv) To note the Explanation of Variances  
(v) To approve and sign the Payments & Receipts Schedule 2024-25  
(vi) To agree the Fixed Assets List to period 31<sup>st</sup> March 2025  
(vii) To confirm the date for Public Access Rights and display thereof.

13.06.25 **To receive Report from Finance and Governance Committee:**

14.06.25 **To receive Report from the Parish Environment Committee**

**The following items also to be considered.**

- (a) Cemetery Bungalow - Restore concrete path and costs involved.
- (b) Cemetery – consideration of Bomb shelter

- (c) Cemetery - consider alternative accommodations of soil from graves and signage
- (d) Recent audit of benches and bush shelters - review findings and maintenance accordingly

15.06.25 **S106 Issues**

16.06.25 **Parish Council Policies and Practices:**

- a) Email accounts allowance increases
- b) To review and agree the Financial Regulations Policy
- c) To review and agree the Standing Orders Policy
- d) To discuss and agree new Co-Option Policy

17.06.25 **Street Safety Group Report: Community Infrastructure Updates and Action items.**

To receive and consider report updates and consider the following specific subjects:

- a) DCC motion to create 20mph zones in villages in Devon – support thereof.
- b) 20mph Zone for Winkleigh – update
- c) Walking signs – update
- d) Winkleigh Speed Gun – update

18.06.25 **Paths and By-ways Report**

To receive and consider report and updates.

19.06.25 **Parish Matters**

- a) Response from TDC ref Street Cleaner
- b) Weight restrictions and village access update
- c) Community minibus update.
- d) ESMG update
- e) Community Event – Fair to be held on 5<sup>th</sup> July 2025 – To discuss and agree hire of the Community Centre.
- f) Advertising Parish Council Grants and how to apply.

20.06.25 **A.O.B.**

**Exempt Session**  
**Confidential Matters (Part II) Public Bodies (Admission to Meetings) Act 1960 S1(2)**  
**The public and press are requested to leave the meeting if matters are decided to be discussed under this section.**

**Date of Next Meeting: Wednesday, 23<sup>rd</sup> July 2025**

**(Please note new commencement time of 7.00pm)**

Signed: *L Moore*

Dated: 19<sup>th</sup> June 2025

Clerk to Winkleigh Parish Council

Email: [clerk@winkleighpc.org](mailto:clerk@winkleighpc.org)