

**Winkleigh Parish Council – Minutes of the Parish Council Meeting  
held on 22<sup>nd</sup> April 2026 at 7.00pm at Winkleigh Community Centre**

**Present:** Cllrs Odulinski (Chair) Jacobs,(Vice Chair) Allen, Keys, Kitchen, Leahy, Phillips, Roth, Squance, Wensley and Wonnacott

Jane Mills, Clerk to the Council  
District Cllr Middleton  
3 Members of the public

- 26/04/01 Apologies**  
Apologies received from Cllr Cottle-Hunkin
- 26/04/02 Declarations of interest**  
Cllr Odulinski declared a personal interest as a board member of DALC
- 26/04/03 To agree the Agenda as published**  
It was **resolved** to agree the Agenda as published  
Proposed: Cllr Jacobs, Seconded: Cllr Leahy (majority in favour 1 abstention)
- 26/04/04 To confirm and sign the minutes of the Full Council Meeting held 25<sup>th</sup> March 2026**  
It was **resolved** to confirm and sign the minutes of the Full Council Meeting held on 25<sup>th</sup> March 2026  
Proposed: Cllr Phillips, Seconded: Cllr Jacobs (majority in favour 2 Abstentions.)
- 26/04/05 County Councillor Report**  
The County Councillor had sent apologies
- 26/04/06 District Councillor Report**  
The District Councillor advised he would be attending the TDC Full Council. TDC Officer, Adrian Avery had advised him regarding the Changing room, 3 quotes have been received and the money is available, but the matter may have to go to overview and scrutiny. With regard to the Youth Club/Youth Cafe, information needs to be collected and submitted to the officer at TDC in connection with S106 or other funding. He felt the recent consultations (infrastructure) had been very good
- 26/04/07 Public Participation**  
In accordance with Standing Order 3(f) members of the public are permitted to make representations and ask questions, the period set aside shall not exceed 15 minutes. It should be noted that answers will generally not be given at the meeting where the questions are delivered; each member of the public is entitled to speak once.  
Members of the public raised the matter of a dog park in view of the increase in residents. There was a discussion and it was suggested that an area adjacent to the Sports Centre might be a possible site. Cllr Jacobs will approach the Sports Centre. Transparency regarding publishing minutes was queried. Due to year end work pressures, it was explained that the new website should go live in early May and future minutes should be published promptly.

**26/04/08 To receive the Clerk's Report**

**To include bank reconciliation and list of payments**

It was **resolved** to accept the bank reconciliation and approve the list of payments

Proposed: Cllr Phillips, Seconded: Cllr Odulinski (all in favour)  
(list of pyts on web)

**26/04/09 To receive a report from the People Committee**

- **Youth Report** (information herewith) (CW)  
Cllr Wensley presented a report on the formation of a CIC to enhance Social Connection and Community Engagement.  
It was **resolved** that Cllr Wensley continues with research with the full support of the Council.  
Proposed: Cllr Phillips, seconded: Cllr Jacobs, (all in favour)  
**Action Point** CW continue research) agenda item
- **Grants report** (Admin Assistant) (JH)  
The Admin Assistant advised she is seeking grants in relation to young people.
- **To consider proposals for the AGM (Annual Electors Meeting)**  
Help with setting up, and drinks and nibbles provision, it is hoped to have a speaker, and local groups to speak .The Annual Electors meeting will be from 6pm to 7pm, followed by the AGM at 7.15pm on 27<sup>th</sup> May.
- **To confirm arrangements regarding the Annual Awards**  
The Annual Awards evening date is being moved from the 9<sup>th</sup> to the 10<sup>th</sup> July. From 6pm to 9pm. Sponsors are providing prizes.  
It was **resolved** that a budget of £500 for catering should be provided  
Proposed: Cllr Phillips, seconded: Cllr Allen (all in favour)
- **To receive feedback on the recent consultations**  
Members were advised that a list of questions could go on facebook, the business event was attended by TDC officers and it was felt the airfield provides lots of opportunity.  
It was **resolved** to proceed with a village Infrastructure Survey  
Proposed: Cllr Phillips, seconded: Cllr Jacobs (all in favour)  
There was a further proposal by Cllr Odulinski that £5000 budget be set aside towards completion of the survey and professional assessment of the results. Seconded by Cllr Roth (7 in favour, 2 abstentions and 2 against. The proposal was carried.

**To consider the next steps regarding infrastructure**

Cllr Odulinski has a meeting shortly with the local MP to discuss infrastructure.

**Action Point:** agenda items

**26/04/10 To consider updates from Environment Committee (VC)**

- **To consider production of a report regarding Highways**  
The report was discussed and will be presented to DCC requesting a TTO, requesting signage "access only" and 20mph restriction for the whole village.  
Proposed: Cllr Jacobs, seconded: Cllr Phillips (7 in favour, 1 against and 3 abstentions)
- **To receive an update on the bus shelter**  
It is hoped the bus shelter will be completed shortly

**To receive an update on the condition of the benches**

A bench has been put in the Square

- **To receive an update on tree surgery**  
Insurance information is awaited
- **To consider a complaint regarding inconsiderate parking**  
Members discussed parking issues and it was agreed to put a polite notice on face book advising calling 101 if an obstruction is caused, and advise more use of the public car park in Southernhay for the use by people attending the health centre. Also, polite request to be considerate and not park on paths.

**26/04/11 Reports from Finance and Governance (BR)**

- **To receive an update on the Asset register** (Clerk)
- **To receive an update on the AGAR and Internal Audit** (Clerk)

The Clerk advised on the updated asset register with some purchases from 25-26 being added, Members accepted the updated asset register to submit to audit. The AGAR is ready for submission to Internal Audit. The Chair of Finance and Governance reported that a meeting had been held the previous Friday, banking has been updated and procedures investigated regarding dual authorisation.

**26/04/12 At this juncture, it was resolved** to extend the meeting  
Proposed: Cllr Phillips, seconded: Cllr Jacobs (all in favour)

**26/04/13 To consider a risk assessment policy**  
It was **resolved** to accept the risk assessment policy  
Proposed: Cllr Phillips, seconded: Cllr Keys (all in favour)

**26/04/14 To consider Induction, Training and Development**  
Members discussed options for their own training and an evening is preferred

**Part B**

**26/04/15 To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the Meeting.**

It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the Meeting.

Proposed: Cllr Phillips, seconded: Cllr Roth (all in favour)

**26/04/16 To consider staff matters**  
It was agreed to accept the Internal Review guidance and to proceed

**26/04/17 To resolve to re-admit the public and press**  
It was **resolved** that the public and press be re-admitted  
Proposed: Cllr Phillips, seconded: Cllr Roth (all in favour)

There being no further business the meeting closed at 9.20 pm